

DURANT COMMUNITY SCHOOL DISTRICT

408 7TH STREET DURANT, IOWA 52747

Durant High School

Phone: 563-785-4431

Fax: 563-785-6558

Central Office

Phone: 563-785-4432

Durant Elem/MS School

Phone: 563-785-4433

Fax: 563-785-6558

REQUEST FOR STUDENT RECORDS

Date: _____

I am requesting the release of available school records concerning:

Student Name: _____ Birthdate: _____ Grade: _____

Name of Previous School: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

These should include grades, attendance, report cards, health Chart, immunizations, special education materials (IEP Folder), counseling, psychological or any other evaluations that are apart of school records. Also, send any notifications of suspensions or expulsions from school.

Signed: _____

Parent/Guardian or School Representative

Date: _____

PK-8th

Durant Elem/Middle

Attention: Lynne Benton

408 7th Street

Durant, Iowa 52747

Fax: 563-785-6558

9th -12th

Durant High School

Attention: Holly Nietfeldt

408 7th Street

Durant, Iowa 52747

Fax: 563-785-6558

Email: lynne.benton@durant.k12.ia.us

Email: holly.nietfeldt@durant.k12.ia.us