

DURANT COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
JULY 13, 2021
Unofficial Minutes

President Julie Rivera called the meeting to order at 5:00 pm with roll call. Present for roll: Carla Whitlock, Julie Rivera, Katy Oberlander and Tara Lindsay. Travis Bullard arrived shortly after roll call.

Motion to approve the agenda was made by Ms. Lindsay, seconded by Ms. Oberlander and carried 5-0.

Motion to approve the minutes of the June 14, 2021 Regular Board Meeting was made by Mr. Bullard, seconded by Ms. Whitlock and carried 5-0.

Tom Wuestenberg was in attendance and shared with the board the summer projects that are being completed. Included: concession stand project, deep cleaning, roof completion, painting and miscellaneous maintenance projects.

OPN Architects representatives Joe Tursi, Vicky Hyland and Carly Weber presented a tentative timeline and outline of the Project Kickoff for the Durant Masterplan and Pre-Bond services agreement. The tentative timeline begins with the establishment of a Facility Advisory Committee (FAC) consisting of 30-40 people from the community. The anticipated time line is to be complete in time for a September 2022 election.

Lesia Kephart reviewed the financial reports and lists of bills. Motion to approve the payment of bills as presented was made by Ms. Lindsay, seconded by Ms. Oberlander and carried 5-0.

Mr. Diederichs and Ms. Stineman reviewed the staff survey results including positive things the district is doing that staff would like to see continued. Included was meaningful and data driven professional development, the Kindness Committee and the steps and preparations taken to get through the Covid-19 in FY21. Three areas staff would like to see improvement in are communication between staff, development of committees for Outdoor Committee, Attendance Committee and Public Relations Committee and equity in professional development.

Ms. Stineman provided information that was shared with the elementary teachers that included information regarding summer school, the Outdoor Committee activities, curriculum work, summer maintenance projects, Attendance Committee activities, upcoming meeting and Open House.

Motion to approve Consent Agenda #1 was made by Ms. Oberlander, seconded by Ms. Whitlock and carried 5-0. Consent Agenda #1 consists of the resignation of Tim Imhoff, Part Time Food Service.

Motion to approve Consent Agenda #2 was made by Ms. Oberlander, seconded by Ms. Whitlock and carried 5-0. Consent Agenda #2 consists of the review of the following board policies:

- 507.2E3 Parental Authorization and Release Form for the Administration of Prescription Medication to Students
- 507.3 Communicable Diseases – Students
- 507.4 Student Illness or Injury at School
- 507.5 Emergency Plans and Drills
- 507.6 Student Insurance
- 507.7 Custody and Parental Rights
- 507.8 Student Special Health Services
- 507.8R1 Special Health Services Regulation
- 507.9 Wellness Policy

Motion to approve the Resolution to Reimburse the Student Activity Fund for Protective and Safety Equipment was made by Ms. Whitlock, seconded by Mr. Bullard and carried with a 4-0 roll call vote. (Ms. Lindsay left the meeting prior to a vote). The resolution included an amount of \$6,358.35 to be reimbursed for football helmets and shoulder pads required for athletic competition.

Motion to approve the Resolution to Transfer Funds from General Fund to Student Activity Fund was made by Ms. Oberlander, seconded by Ms. Whitlock and carried with a 4-0 roll call vote. The resolution included the transfer of up to \$14,000 from the General Fund to the Activity Fund to fund cocurricular or extracurricular activities that fail to meet their financial needs as a result of COVID-19 restrictions in the school budget year beginning July 1, 2020.

Motion to approve the Food Service/Nutrition Procurement Plan for the 2021-2022 as recommended was made by Mr. Bullard, seconded by Ms. Whitlock and carried 4-0.

Motion to approve bread bid from Alpha Baking for FY22 was made by Mr. Bullard, seconded by Ms. Whitlock and carried 4-0.

Motion to approve milk bid from Anderson Erickson for FY22 was made by Ms. Oberlander, seconded by Ms. Whitlock and carried 4-0.

Motion to approve Kohl Wholesale as the Prime Vendor for FY22 was made by Mr. Bullard, seconded by Ms. Whitlock and carried 4-0.

Motion to approve a two-year contract with Nutrislice for online menus for FY22 and FY23 was made by Ms. Oberlander, seconded by Mr. Bullard and carried 4-0.

Motion to approve a Resolution Approving Revenue Purpose Statement, Ordering and Election on a Revenue Purpose Statement to Authorize Expenditures from Revenue Received from the State Secure an Advanced Vision for Education Fund, and Ordering the Publication of a Notice of Election was made by Ms. Oberlander, seconded by Ms. Whitlock and carried with a 4-0 roll call vote.

Motion to approve increasing the Substitute Teacher daily rate from \$116 per day to \$125 per day for the FY22 school year was made by Ms. Oberlander, seconded by Ms. Whitlock and carried 4-0.

Mr. Burnett informed the board of the hiring of Tim Imhoff as the Shared Transportation Director with Wilton CSD with an annual salary of \$60,000.

Motion to enter closed session at 7:20 pm as allowed per Iowa Code, Chapter 21.5 (1j), to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. The minutes and the tape recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed was made by Mr. Bullard, seconded by Ms. Oberlander and carried by a 4-0 roll call vote.

The board re-entered open session and adjourned the meeting at 7:32 pm.

Attest _____
Secretary, Board of Directors